

**TRI-COUNTY JUVENILE JUSTICE BOARD
RESOLUTION 2012- 31
OPEN MEETINGS ACT**

WHEREAS, the Torrance County Commission did, on February 10, 2010, establish the Torrance County Juvenile Justice Board; and did on September 12, 2012 appoint the Tri-County Juvenile Justice Board for FY 2013; and

WHEREAS, the Tri- County Juvenile Justice Board shall comply with the Open Meetings Act; and,

WHEREAS, Section 10-15-1(B) of the Open Meetings Act (NMSA 1978, Sections 10-15-1 to -4) states that, except as may be otherwise provided in the Constitution or otherwise provided in the Constitution of the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission, administrative adjudicatory body or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and,

WHEREAS, any meetings subject to the Open Meetings Act at which the discussion or adoption of any proposed resolution, rule, regulation, or formal action occurs shall be held only after reasonable notice to the public; and,

WHEREAS, Section 10-15-1(D) of the Open Meetings Act requires the Tri-County Juvenile Justice Board to determine annually what constitutes reasonable notice of its public meetings;

NOW, THEREFORE, BE IT RESOLVED by the Torrance County Juvenile Justice Board:

1. All meetings shall be held at the Torrance County District Court at 3:30 p.m. on the fourth (4th) Tuesday of the month or as indicated in the meeting notice
2. Meeting agendas will be available at least seventy-two (72) hours prior to the meeting from the TCJJB Board Coordinator, whose office is located in Moriarty, New Mexico. The notice shall indicate how a copy of the agenda may be obtained.
3. Special meetings may be called by the Chair or a majority of the members upon twenty-four (24) hours notice. The notice shall include an agenda for the meeting or information on how members of the public may obtain a copy of the agenda. The agenda shall be available to the public at least twenty-four (24) hours before any special meeting.
4. For the purposes of regular meetings described in paragraph 2 of the resolution and special meetings described in paragraph 3 of the resolution, notice requirements are met if notice of the date, time, place and agenda is posted in the Torrance County Courthouse and on the Torrance County website.
5. In addition to the information specified above, all notices shall include the following language: "If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Torrance County Manager's Office at 205 9th Street, Room 24, Estancia, NM 87016; 505-246-4752 at least forty-eight (48) hours prior to the meeting or as soon as possible". Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the TCJJB Coordinator if a summary or other type of accessible format is needed.

6. The Tri- County Juvenile Justice Board may close a meeting to the public only if the subject matter of such discussion or action is exempted from the open meeting requirement under Section 10-15-1(H) of the Open Meetings Act.
 - a. If any meeting is closed during an open meeting, such closure shall be approved by a majority vote of a quorum of the Tri-County Juvenile Justice Board taken during the open meeting. The authority for the closure and the subjects to be discussed shall be stated with reasonable specificity in the motion to close and the both of each individual member on the motion to close shall be recorded in the minutes. Only those subjects specified in the motion may be discussed in a closed meeting.
 - b. If the decision to hold a closed meeting is made when the Tri-County Juvenile Justice Board is not in an open meeting, the closed meeting shall not be held until public notice, appropriate under the circumstances, stating provision of law authorizing the closed meeting and the subjects to be discussed with reasonable specificity is given to the members and to the general public.
 - c. Following completion of any closed meeting, the minutes of the open meeting that was closed, or the minutes of the next open meeting if the closed meeting was separately scheduled, shall state whether the matters discussed in the closed meetings were limited only to those specified in the motion or notice for closure.
 - d. Except as provided in Section 10-15-1(H) of the Open Meetings Act, any action taken as a result of discussions in a closed meeting shall be made by vote of the Tri-County Juvenile Justice Board in an open public meeting.

PASSED, APPROVED AND ADOPTED by the Tri-County Juvenile Justice Board at its meeting on August 28, 2012.

Attest:



TRI-COUNTY JUVENILE JUSTICE BOARD

Rhonda King
Representative Rhonda King, Co-Chair (Date

Venessa Chavez-Gutierrez
TC Commissioner Venessa Chavez-Gutierrez, Co-Chair

Linda Karpis

9/12/2012
Date

Tri-County Juvenile Justice Board Membership Roster

FY 2013

<u>Category</u>	<u>Area</u>	<u>Name</u>	<u>E-Mail</u>	<u>Terms</u>
EXECUTIVE BOARD				
Courts	Magistrate Court Judge	Larry S. Jones	moimlsj@nmcourts.com	1 year
Law Enforcement	Torrance County	Sheriff Heath White	hwhite@torrancecountynm.org	1 year
Health Services	Mountainair	Anna Marie Nunez	Annamarienunez2002@yahoo.com	1 year
Government	Youth & Family Services JPO Supervisor	Richard Young	Richard.Young@state.nm.us	1 year
Courts	District Attorney	Clint Wellborn	ZthDA@da.state.nm.us	1 year
Child Protective Services	Torrance County Supervisor/COM	Valree Lopez	Valree.Lopez@state.nm.us	1 year
Torrance County Government	County Manager	Joy Ansley	jansley@torrancecountynm.org	1 year
Co-Chair	NM State Representative	Rhonda King	Rk1964@aol.com	2 years
Co-Chair				2 years
Board Members				
Health Provider	PMS – Core Provider	Angie Coburn	Angie_Coburn@pmsnet.org	1 year
Law Enforcement	Moriarty	Chief of Police Bobby Garcia	chief@moriartynm.org	1 year
Law Enforcement	Estancia	Chief of Police Jimmy Chavez	jchavez@townofestancia.com	1 year
Education	Moriarty Edgewood Schools	Superintendent Karen Couch	Karen.couch@mesd.us	1 year
Behavioral Health	Stable Solutions	Trish Daino, LISW,	trishdaino@msn.com	1 year
Faith Based Comm				1 year
Youth Serving Org	Teens Need Teens	Audrey Rodriguez	arodriguez.3@netzero.com	1 year

Domestic Violence	Program Coordinator	Roxie Encinias	rencinias@torrancecountynm.org	1 year
Youth Serving Program	Hogares	Emily Polston	epolstong@hogaresinc.org	1 year
Courts	Teen Court	Michael Barker	mbarker@torrancecountynm.org	1 year
Government	Town of Edgewood	Mayor Brad Hill	mayorhill@edgewood-com	1 year
DWI Program	Coordinator	Tracey Master	tmaster@torrancecounty.nm.org	
Education	Estancia Schools Superintendent	Audie Brown	Audie.Brown@estancia.k12.nm.us	1 year
Education	Moriarty HS Principal	Stephanie West	Stephanie.West@mesd.us	1 year
Education	Mountalnair Superintendent	Jay Mortensen	Jay.Mortensen@Mountalnair.k12.nm.us	1 year
Government	City of Moriarty			1 year
Government	Town of Estancia			1 year
Business	Moriarty Chamber of Commerce	Debbie Ortiz	Debbie@moriartychamber.com	1 year
Youth Serving Program	Respect Program	Janice Barela	jbarela@torrancecountynm.org	1 year
Education	School Board Member-Moriarty	Mateo Page	mpage@da.state.nm.us	1 year
Education	School Front Line Staff			1 year
Family Services	Torrance County Project Office	Valerie Arevalo	valarevalo@hotmail.com	1 year

Advisory (Non-Voting Members)

Law Enforcement	Santa Fe County	Sheriff Robert Garcia or Designate	505-986-2455	1 year
Law Enforcement	Bernalillo County	Sheriff Dan Houston or Designate	sheriff@bermco.gov	1 year
Legislature	State Senator	Sue Wilson Beffort		1 year

Legislature	State Representative	Jim Smith		1year
Legislature	State Representative Dist. 50			1year
Legislature	State Representative Dist. 70			1year
Legislature	State Senator			1year
Government	County Commission- Bernalillo Co.			1year
Government	County Commission-SF	Robert Anaya	ranaya@santafecounty.org	1year
Early Childhood Education	PMS Headstart	Shana Perea	Shana_perea@pmsnet.org	1year
Behavioral Health	Hogares			1year
Government	Juvenile Probation & Parole	Kimberlee Encinias	kimberlee.encinias@state.nm.us	1year
Law Enforcement	Moriarty PD	Lt. Susan Encinias	sencinias@moriartynm.org	1year
Law Enforcement	School Resource Officer	Mark Satterfield	msatterfield@moriartynm.org	1year
Education	Moriarty Edgewood Schools	Jacqueline Denton , Director Student Services	jacquelinedenton@mesd.us	1year